

AGENDA

USAID/Jordan Environmental Compliance & Management Workshop

A Training Workshop for USAID/Jordan Staff and Implementing Partners

**Amman, Jordan
26 – 28 March, 2018**

Training Objective:

The overall goal of the workshop is to strengthen environmentally sound design and management (ESDM) of USAID-funded activities in Jordan by assuring that participants have the motivation, knowledge and skills necessary to: (1) achieve environmental compliance through project implementation; and (2) otherwise integrate environmental considerations in activity design and management to improve overall project acceptance and sustainability.

Key Activities:

- Day 1 Overview of ESDM and skill-building in Environmental Impact Assessment (EIA) methodology; introduce USAID environmental procedures and Climate Risk Management (CRM).
- Day 2 Discuss mitigation and monitoring approaches, and the preparation of USAID Scoping Statements and Environmental Assessments; prep and complete field site visits.
- Day 3 Synthesize site visits with small groups and develop impact assessment and CRM recommendations; small-group presentations. Review CRM best practices and familiarize with roles and responsibilities.

Day/Time	Module	Objective/Content Summary	Presenter/Facilitator
Day 1	Motivation, Core Skills and Overview of EIA and Environmental Compliance		
08:00-08:30	Participant Registration & Morning Coffee		
08:30-08:40	Welcome and Opening Statements	Highlight workshop program and content and expected results.	USAID/Jordan Mission
08:40-09:10	Session 1: Workshop Objectives and Logistics; Participant Introductions	Establish workshop objectives; brief the agenda and learning approach. Review logistics and introductions. Share expectations.	GEMS Facilitator
09:10-10:15	Session 2: Environmentally Sound Design & Management (ESDM) as a Foundation for Environmental Compliance <i>Presentation and dialogue</i>	Understand linkage between ESDM and project success, consider examples from Jordan. Motivate the need to systematically address environmental considerations in development activities. View this process in the context of environmental compliance.	GEMS Facilitator
10:15-10:30	Break		
10:30-11:30	Session 3: Fundamental Skills of Environmental Impact Assessment (EIA) <i>Technical presentation and dialogue</i>	Define key terms—baseline, impact, activity— and learn essential classroom theory for baseline characterization, impact identification & mitigation design and how they apply in the EIA framework; the EIA framework is the basis for USAID Environmental Procedures.	GEMS Facilitator

Day/Time	Module	Objective/Content Summary	Presenter/Facilitator
11:30-12:00	Session 4a: EIA in Action: Understanding Your Project’s Environmental Dimensions—Project scenario briefing and virtual tour <i>Virtual Field Visits</i>	Develop information gathering and observation skills needed to understand baseline conditions and identify impacts/issues of concern.	GEMS Facilitator
12:00-13:00	Lunch		
13:00-14:15	Session 4b: EIA in Action: Understanding Your Project’s Environmental Dimensions—Synthesis of virtual field visit and making recommendations. <i>Group Work & Plenary Synthesis</i>	Synthesize observations and prioritize impacts/issues of concern; develop a mitigation strategy to address the activity’s potential environmental impacts.	GEMS Facilitator
14:15-15:15	Session 5: Environmental Impact Assessment and “USAID Environmental Procedures”: Reg. 216 and the pre-implementation review process <i>Technical presentation and dialogue</i>	Understand how USAID implements the EIA process and the preparation of project environmental compliance documents; summarize how these documents establish environmental management criteria for USAID-funded activities.	GEMS Facilitator
15:15-15:30	Break		
15:30-16:15	Session 6: Integrating Climate Risk Management Into Environmental Compliance <i>Technical presentation and dialogue</i>	Explain the principles of CRM and review Agency and Middle East Bureau CRM processes and procedures, including implementation of ADS requirements and alignment with Reg. 216 environmental review and documentation.	GEMS Facilitator
16:15-16:30	Day 1 Q&A and Announcements		
Day 2	Mitigation and Monitoring, and Complex Assessments; Site Visits		
08:00-08:30	Networking and Morning Coffee		
08:30-09:10	Session 7: Principles of Environmental Monitoring <i>Technical presentation and dialogue</i>	Review key aspects of monitoring to ensure that project environmental compliance requirements are met and potential adverse impacts effectively mitigated; highlight the selection of clear and cost-effective monitoring indicators.	GEMS Facilitator
09:10-10:15	Session 8: The Environmental Mitigation and Monitoring Plan (EMMP) <i>Technical presentation and dialogue</i>	Understand the EMMP concept and formats: who develops them; their role in “operationalizing” key elements of USAID environmental procedures and establishing and maintaining project environmental compliance. Introduce key guidance: <i>EMMP Factsheet</i> .	GEMS Facilitator
10:15-10:30	Break		
10:30-11:15	Session 9: Scoping Statements and Environmental Assessments <i>Technical presentation and dialogue</i>	Understand role of the scoping process in context of USAID environmental procedures and requirements for the preparation of Scoping Statements and Environmental Assessments under Reg. 216, including alternatives analysis.	GEMS Facilitator
11:15-11:30	Session 10a: EIA and CRM Practicum <i>Part A: Briefing</i>	Briefing on the practical EIA and CRM exercise and the USAID project sites that will form the basis of the field work.	GEMS Facilitator

Day/Time	Module	Objective/Content Summary	Presenter/Facilitator
	Technical Areas: 1. Municipal water/sanitation provision—East Jerash Wastewater Treatment Plant 2. Local school construction—Amman	Small groups convene according to technical area of interest or prior assignment.	
11:30-12:30	Lunch		
12:30-16:30 (includes return)	Session 10b: EIA and CRM Practicum <i>Part B: Site Visits and Assessment</i> 1. Municipal water/sanitation provision—East Jerash Wastewater Treatment Plant 2. Local school construction—Amman	Use site visits and small-group collaboration to apply the core EIA skills and compliance topics and principles of CRM by: 1) synthesizing field observations; and 2) determining the environmental issues that require further assessment or climate risks that need to be managed.	Facilitation Team
Day 3 Group Work and Report-Out; CRM Best Practices, and Roles & Responsibilities			
08:00-08:30	Networking and Morning Coffee		
08:30-11:00 Coffee break taken at leisure	Session 10c: EIA and CRM Practicum <i>Part C: Group work to develop recommendations.</i>	Advance discussions and compilation of field visit results and EIA & CRM-focused recommendations. Develop report-out. Prepare brief group presentation.	Facilitation Team
11:00-12:30	Session 10d: EIA and CRM Practicum <i>Part D: Group presentations in plenary</i>	Articulate field visit findings, analysis, and results of practicum.	GEMS Facilitator
12:30-13:30	Lunch		
13:30-14:15	Session 11: Best Practices for Climate Risk Management Screening <i>Technical presentation and dialogue</i>	Introduce and review best practices for completing the mandatory CRM screening process at the strategy and project/activity levels; consider examples from MENA Region.	GEMS Facilitator
14:15-14:45	Session 12: Environmental Compliance Reporting <i>Technical presentation and dialogue</i>	Guidance on EMMP-related and other environmental compliance reporting, including integration with broader project M&E and PMP reporting requirements.	GEMS Facilitator
14:45-15:00	Break		
15:00-15:30	Session 13: Roles, Responsibilities & Resources <i>Technical presentation and dialogue</i>	Summarize the various responsibilities of USAID staff and Implementing Partners (IPs) in meeting environmental compliance criteria and helping to achieve ESDM; introduce additional key resources available to support these efforts.	GEMS Facilitator
15:30-16:00	Session 14: “Parking Lot” Session	Opportunity for dialogue with trainers/facilitators and mission and Regional environment officers to address and resolve outstanding technical questions raised during workshop.	GEMS Facilitator
16:00-16:15	Session 15: Workshop Final Evaluations	Participants complete evaluation form.	GEMS Facilitator
16:15-16:30	Closing Ceremony	Conclude workshop and distribute certificates.	USAID/Jordan Mission