

2018 Asia Regional Advanced Workshop on Environmental Compliance and Environmentally-Sound Design and Management

**USAID Central Asia—Almaty, Kazakhstan
Second Floor Conference Room
11–15 June 2018**

Sponsored by USAID Bureau for Asia with support from USAID/Central Asia

Please register for both courses to receive 44 CLPs:

USAID University Course Code: 2018RAWBPEC - 40 CLPs

USAID University Course Code: 44508 - 4 CLPs

Workshop Goals and Objectives:

The overall goal of the workshop is to strengthen development outcomes and sustainability of USAID actions in the Asia Bureau by assuring that participants have the motivation, knowledge, and skills *beyond the introductory level* necessary to: (1) achieve 22 CFR 216 environmental compliance, ADS 204 conformance, and address Climate Risk Management (CRM) over the program cycle and (2) otherwise integrate environmental considerations in activity design and management.

More than training on legally mandatory environmental procedures, this will be a working-session for Missions to contribute crucial perspectives and to improve efficiency and effectiveness of environmental compliance processes, now and into the future. ADS 204, after a multiple-year revision process, is nearly finished, so the workshop will discuss these proposed changes. The proposed ADS revisions require the development of Bureau Environmental Compliance Operating Procedures (BOPs), and this workshop will collect Mission input on the Asia BOP before it becomes mandatory.

Similarly, the workshop will seek input to Asia Bureau's version of Agency-mandated environmental compliance templates (e.g., for Initial Environmental Examinations and Requests for Categorical Exclusion) before they are launched. The workshop will create a space for communication between USAID/Washington and the field on how to best address compliance and environmentally sound design and management (ESDM) challenges.

Approach to Learning:

The workshop design is field-based and emphasizes practical application and peer-to-peer learning. Specifically:

- Skills and processes briefed in presentations will be built and practiced in hands-on exercises conducted in small working groups.
- As an advanced workshop, basic material is covered in quick, intensive review. Presenters will summarize key content quickly to allow time in each session for discussion and Q&A.
- Key integrative exercises are built around site visits and case studies
- Session formats include group work and panels, but even presentation-centered sessions are intended to be interactive. Please ask questions and, as importantly, share and discuss your own experiences relevant to the topic at hand.

Day/Time	Module	Objective/Content Summary
Day 1 - June 11, 2018		
8:30 – 9:00	Participant Sign-In	
9:00 – 9:15	Welcome and Opening Statements	Greeting from the Mission and BEO. Unpacking our workshop theme.
9:15 – 10:00	Session 1: Workshop Objectives, Logistics, and Introductions	Overview of agenda and learning approach. Review logistics. Participant introductions.
10:00 – 10:45	Session 2: Asia Context <i>Regional representatives-led session</i>	Review and discuss social and environmental context across the Asia Region relevant to environmental compliance and ESDM. Provide overviews of key Mission activities with environmental considerations.
10:45 – 11:00	Break	
11:00 – 11:45	Session 3: USAID Environmental Procedures: Intensive Review <i>Technical presentation</i>	Review USAID’s environmental procedures (i.e. its implementation of the EIA process) over the program cycle, including IEE and EMMP development, reporting, and implementation.
11:45-12:30	Session 4: Environmental Compliance Realities and Challenges <i>Small-group facilitated peer discussion</i>	Following the intensive review of life-of-program procedures above, participants share their experiences regarding the challenges and realities of environmental compliance and ESDM in practice. Key issues identified are added to the “Bike Rack” and addressed over the workshop.
12:30 – 13:30	Lunch	
13:30 – 14:30	Session 5: EIA Skill-Building: Impact Identification and Mitigation Theory <i>Technical presentation</i>	Overall session goal: Build/refresh knowledge and field skills for identifying impacts of concern and appropriate mitigation– foundational skills for environmental compliance and ESDM.
14:30 – 15:15	Session 6: Stakeholder Engagement for Environmental Compliance <i>Technical presentation</i>	Introduce the Stakeholder Engagement Factsheet and discuss need for and approaches to stakeholder engagement in environmental compliance/environmental and social impact assessment. Potential relevant ADS 204 revisions will be noted.
15:15 – 15:30	Break	
15:30 – 16:30	Session 7: Social Impact Assessment <i>Technical presentation</i>	Discuss requirements and standards of practice for assessing and addressing social impacts and gender issues. Includes examination of Resettlement Action Plans (RAPs) and land tenure issues. Potential relevant ADS 204 revisions will be noted.
16:30 – 17:00	Session 17: Tools You Can Use and Future Plans <i>Technical presentation</i>	Briefing on resources available to support staff <ul style="list-style-type: none"> ● ECD Advanced User Training ● GEMS Website/Sector Guidelines ● USAID Google Sites & “Links” websites ● Recommended Acceptable Language and Formats (RALF) Wiki (coming soon)
Day 2 - June 12, 2018		
8:30 – 8:45	Session 8: Introduction to CRM	Introduction to USAID CRM and Video

8:45 – 9:45	Session 8a: Climate Change in Asia <i>Technical Presentation</i>	Overview of the climate trends and climate threats in Central Asia and Asia region. Sectoral impacts/risks associated with USAID programs in Asia and development and human well-being more broadly.
9:45 – 10:30	Session 8b: CRM Technical Presentation	CRM technical presentation addressing the following topics: <ul style="list-style-type: none"> ● Why Climate Change matters ● Why Integrate into Program Cycle ● What is CRM? ● Climate Risk Management Process (Video) ● Overview of the Process ● Resources and Tools for CRM
10:30 – 10:45	Break	
10:45 – 11:30	Session 9: Environmental Compliance and Sustainability for DCAs, GDAs, PIOs, and G2Gs <i>Technical presentation</i>	Overview of special forms of partnerships and agreements that USAID may use. Planning for environmental and social soundness and sustainability.
11:30 – 12:15	Session 10: USAID Environmental Compliance Harmonization Efforts and Emerging Practices <i>Technical presentation</i>	Presentation: Washington Based efforts towards standardization and harmonization: <ul style="list-style-type: none"> ● DIS: Environmental Compliance System ● Update on the proposed ADS 204 revisions and key proposed changes in the draft revised ADS 204 now entering agency review ● Briefing on the Global Reg. 216 documentation templates developed concurrently with the ADS 204 revision ● Other efforts, as applicable
12:15 – 13:15	Lunch	
13:15 – 14:45	Session 10a: Global Templates and Tools <i>Plenary session & small-group review</i>	In small groups, participants will review aspects of some of the global templates and tools (e.g., IEE, EMMP, EMMR, and Environmental Impact Assessment Tool) and report out on initial group feedback. Note: Teams will use some of these tools during the site visit.
14:45 – 15:15	Session 10b: Asia Bureau Operating Procedure (BOP) for Environmental Compliance <i>Discussion and small-group work</i>	Review and discussion of proposed Asia BOP. Small group work on elements of the BOP.
15:15 – 15:30	Break	
15:30 – 17:00	Session 10b (continued): Asia BOP <i>Discussion and small-group work</i>	Review and discussion of proposed Asia BOP. Small group work on elements of the BOP.
Day 3 - June 13, 2018		
	Session 11: Integrative Site Visit	This day-long site visit program integrates concepts and learning from Days 1 & 2 of the workshop and informs discussion of further topics on Days 4 & 5.
8:00-8:30	Session 11a: Briefing & Group Preparation	Briefing on the objectives of the visit, logistics, and components of the exercise. We divide into site visit working groups, review briefing materials,

	<i>Briefing & Group Preparation</i>	and organize for the visit per the instructions. *At Rixos hotel
8:30 – 12:00	Session 11b: Field Visit Session 1	Groups depart for site and execute the field visit instructions. See briefing materials
12:00 – 13:00	Lunch	Lunch on the road (estimated time)
13:00 – 15:30	Session 11c: Field Visit Session 2	Groups continue to execute the field visit instructions. See briefing materials.
15:30 – 17:00	Session 11d: Group Discussion <i>Group preparation</i>	Groups work to respond to briefing questions, develop their designated 22 CFR 216 documentation, and prepare presentations. Note: Groups will draft Climate Risk screening on Day 4.
Day 4 - June 14, 2018		
8:30 – 10:30	Session 11e: Drafting an Activity Climate Risk Assessment <i>Discussion and small-group work</i>	Use activity scenario based on Wednesday site visit to practice CRM skills and concepts by drafting a Climate Risk assessment in working groups. Participants use hands-on tools for drafting CRM, such as Climate Links and Sectoral Annexes.
10:30 – 10:45	Break	
10:45 – 11:15	Session 11f: Field Visit Presentations <i>Group presentations</i>	Present field visit environmental compliance and Climate Risk assessment findings, analysis, and processes.
11:15 – 12:00	Session 12: Feedback on Global Reg. 216 Templates and CRM Integration <i>Discussion</i>	Discuss user experience of global Reg. 216 templates and CRM integration. Generate questions and feedback.
12:00 – 13:00	Lunch	
13:00 – 14:15	Session 13: Issues in Healthcare Waste Management <i>Technical presentation and case study</i>	Brief and discuss issues around healthcare waste management at USAID and the developing world, illustrated by case study examples. Insights into solutions and approaches to waste management.
14:15 – 15:30	Session 14: Pesticides (Compliance, IPM, and Safer Use) and Biosafety (Draft ADS 211) <i>Technical presentation</i>	Not an introduction to the pesticide procedures, but rather, focused on specific challenges and emerging issues. Review of proposed standardized PERSUAP template and data sheets. Overview of the draft ADS 211 - Biosafety Review Procedures.
15:30 – 15:45	Break	
15:45 – 16:15	Session 18: Environmental Procedures and the Program Cycle, and Choice of Award Mechanism <i>Technical presentation</i>	Discussion on the following topics: <ul style="list-style-type: none"> • Where and when environmental considerations apply throughout the Program Cycle • Choice of Award Mechanism • Incorporating Environmental Compliance into solicitations
16:15 – 17:00	Session 15: DCHA: Where is the Money?	Briefing on the importance of environmental budgeting and identification of foundational tools. Small groups practice identifying and budgeting for

	Budgeting for Environmental Safeguards in Food Assistance Projects <i>Technical presentation and small-group work</i>	environmental costs.
Day 5 - June 15, 2018		
8:30 – 9:00	Session 15 (continued): <i>Small-group read-out</i>	Participants finish preparing their results from the environmental budgeting exercise from Day 4.
9:00 – 9:45	Session 16: Clearing the Bike Rack <i>Plenary session</i>	Address unresolved questions or issues remaining from the Bike Rack initiated in Session 4 & accumulated over the workshop.
9:45 – 10:15	Session 19: Bringing Curricula to Reality - Key Messages to Leadership <i>Group discussions</i>	With the technical training now complete, participants work in small groups to identify key environmental priorities and challenges for USAID activities in Asia and messages for the AEC, BEOs, and mission management.
10:15 – 10:30	Break	
10:30 – 11:15	Session 18a: Incorporating CRM into Solicitations <i>Small-group exercise</i>	Discussion on the importance of incorporating CRM into solicitation documents. Small-group exercise working on a solicitation package.
11:15 – 12:00	“Jeffardy” Game	Activity to test your knowledge so far!
12:00 – 12:30	Session 20: Evaluations and Closing Ceremony	Complete evaluation forms. Closing ceremony and certificates.
12:30 – 13:30	Lunch, Networking & Consultations	
13:30 – 16:30	OPTIONAL SESSION: Outstanding Topics	Participants wishing to ask additional question or follow up on specific topics with the BEO and other presenters may do so during the afternoon. This time is beyond the required time to receive 44 CLPs for attending the workshop.