



# IMPLEMENTING MECHANISM FACTSHEET

# GLOBAL ENVIRONMENTAL MANAGEMENT SUPPORT (GEMS)

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## 1. GEMS OVERVIEW

**GEMS is a global program implemented under a USAID Africa Bureau contract which provides on-demand environmental compliance, management, and sound design support to USAID's Environmental Officers, individual agency operating units and their projects and programs.**

The Africa Bureau developed GEMS collaboratively with other USAID bureaus, and the program was therefore made global in scope. Subject to available ceiling, GEMS services are available to any bureau or operating unit that elects to incrementally fund the contract.

GEMS effectively replaces certain USAID environmental compliance support programs, such as the Africa Bureau's long-running ENCAP project, the Asia/Middle East Bureau's EMCB project, and the Global Health Bureau's EMCAB project.

## 2. IMPLEMENTERS

GEMS was awarded in late September 2011 to **The Cadmus Group, Inc.** under the GSA Multiple Award Schedules (MAS) program.

The core team includes principal partners Cadmus (prime contractor) and Sun Mountain International, who together provide the primary environmental compliance/environmentally sound design and management expertise. Other core team members are DAI, World Education, Inc. and Eurasia Environmental

Associates, LLC.

A number of on-call local partners may be engaged depending on the location of programmed activities.

## 3. PERIOD OF PERFORMANCE

GEMS is authorized for a 1-year base period beginning late September 2011, with an option to renew for a second year. The program cannot be extended beyond end September 2013.

## 4. SCOPE OF SERVICES

A broad range of environmental compliance, management, and sound design support services are available under GEMS, including but not limited to:

- A. TRAINING.** Planning, design and delivery of general and sector-specific training in environmental compliance and environmentally sound design and management; development of training curricula and materials; and development and delivery of online/distance learning on these topics.
- B. GUIDANCE, TOOLS AND SYSTEMS.** Development and review of environmental compliance/best practice guidance for individual projects or sector programs. Development of software/IT and other tools and systems to support environmental compliance, management and M&E from mission portfolio to project level.
- C. 22 CFR 216 DOCUMENTATION.** Development and review of documentation prepared under USAID Environmental Procedures (22 CFR 216), including Initial Environmental Examinations (IEEs), scoping statements, and Environmental Assessments (EAs) and Programmatic Environmental Assessments (PEAs), including health, gender and social impacts analyses.
- D. EMMPs/EMPRs.** Development and review of Environmental Mitigation and Monitoring Plans (EMMPs) and Environmental Mitigation Plans and

Reports (EMPRs) and TA to support to field implementation of such plans.

**E. COMPLIANCE ASSESSMENTS, FIELD MONITORING AND EVALUATION.**

Environmental compliance assessments, from mission portfolio to project and site-level. Field monitoring and evaluation of environmental compliance/management.

**F. ENVIRONMENTAL MANAGEMENT IN DISASTER ASSISTANCE.** Support to environmental management of disaster assistance, including rapid environmental assessments (REAs).

**G. BEO, REA AND MEO SUPPORT & BACKSTOPPING.** Screening and quality control of submitted 22 CFR 216 documentation and advice/TA for IPs and USAID staff developing this documentation.

**H. OTHER ENVIRONMENTAL ANALYSES.** Scoping, development and review of FAA 118/119 analyses, climate vulnerability assessments, health and social impact assessments, among others.

**I. HOST COUNTRY ENVIRONMENTAL MANAGEMENT CAPACITY.** Capacity-building of host country environmental management systems and professionals.

**J. KNOWLEDGE MANAGEMENT, LEARNING & COMMUNICATIONS.** Web-based and hardcopy dissemination of environmental management guidance, strategic and high-impact environmental communications, environmental management community-of-practice development and support.

**5. ACCESSING GEMS SERVICES**

Bureau Environmental Officers (BEOs) from participating Bureaus serve as Activity Managers for GEMS activities within their region/sector. In this capacity, they are “gatekeepers” for the GEMS work plan, in consultation with the COTR.

Operating units interested in accessing GEMS services, whether funded by the participating Bureaus or with their own buy-in funds, should first contact the relevant BEO/Activity Manager. See contact list at right.

The Activity Manager will work with the requesting operating unit and the prime contractor to reach an agreed scope of work, staffing, scheduling and budget.

**6. PRICING**

The GEMS award establishes fixed prices for a set of common training and environmental review tasks

(exclusive of travel and logistics costs). For other tasks, it establishes fixed time and materials (T&M) rates for different categories of expertise. These price schedules are available from the COTR and Activity Managers.

**7. AWARD & GLAAS DETAILS**

Award #	AID-OAA-M-11-00021
Issued under	GSA Multiple Award Schedule (Cadmus GSA Multiple Award Schedule Contract No.: GS-10F-0105J)
Period of Performance	22 Sept 2011–21 Sept 2012 base yr 22 Sept 2012–21 Sept 2013 ext year
Ceiling	\$7.7mn base year; \$7.9mn extension year
Lead Requisition	REQM-AFR-13-000004
Group Requisition	RGP-AFR-13-000004

**8. CONTACTS**

Contract Officer	Patrick Mudd, OAA <a href="mailto:pmudd@usaid.gov">pmudd@usaid.gov</a>
Contracting Specialist	Jimmie Curtis, OAA <a href="mailto:jcurtis@usaid.gov">jcurtis@usaid.gov</a>

COR	Brian Hirsch, AFR <a href="mailto:bhirsch@usaid.gov">bhirsch@usaid.gov</a>
Deputy COR	Teresa Bernhard <a href="mailto:tbernhard@usaid.gov">tbernhard@usaid.gov</a>

Bureau Activity Managers (Bureau Environmental Officers)	
AFR	Brian Hirsch <a href="mailto:bhirsch@usaid.gov">bhirsch@usaid.gov</a>
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Implementer Key Personnel	Mark Stoughton, Team Leader The Cadmus Group, Inc. <a href="mailto:Mark.Stoughton@cadmusgroup.com">Mark.Stoughton@cadmusgroup.com</a>
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